



NAHEP

INSTITUTIONAL DEVELOPMENT PLAN
National Agricultural Higher Education Project
Sri Karan Narendra Agriculture University
Jobner-303329, Distt. Jaipur (Rajasthan)
Email ID: pi.nahep@sknau.ac.in



No: SKNAU/NAHEP/Proc./2023-24/14
Activity No.: IN-SKNAU - JOBNER-179076-GO-RFQ/ Grievance Box
To

Date- 04/09/2023

Prospective Suppliers

SUBJECT: INVITATION FOR QUOTATIONS FOR SUPPLY OF GRIEVANCE BOX

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods: -

S. No.	Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1.	Grievance Box	Annexure -1	10	30 Days	SKNCOA, Jobner, Jaipur	Yes

2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately.**
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.**

4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

(Signature)

- a) are properly signed; and
- b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the item together at SKN College of Agriculture, Jobner.

GST in connection with sale of goods shall not be taken into account in evaluation.

7. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 7.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - 7.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
 - 7.3. The successful bidder shall furnish the Performance Security of Rs 5% of the contract value without tax to the purchaser in the form of Demand Draft (DD) after the receipt of acceptance letter.
 - 7.4. If the supplier fails to deliver the desired goods within period specified in the purchase order, liquidated damages will be applicable @ 0.07% per week and maximum deduction is 10% of the contract price.
8. Payment will be released only on receipt of complete satisfactory supply, installation and demo of ordered goods.
 9. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
 10. The rates/price should be FOR, SKNAU, Jobner-Jaipur, Rajasthan. Offer should clearly mention the locations for which rates are quoted.
 11. The firm should provide proof of GST registration no./PAN no.
 12. Onsite installation should be provided by the supplier in consultation with the office.
 13. **You are requested to provide your offer latest by 11:30 AM on 12.09.2023 in the name of Principal Investigator, IDP-NAHEP, SKN Agriculture University, Jobner 303 329.**
 14. Envelop should be super scribed as "Quotation for Supply of Grievance Box"
 15. We look forward to receiving your quotations and thank you for your interest in this Project.

(Purchaser)


21/09/23
PI, IDP-NAHEP

Sri Karan Narendra Agriculture University,
Jobner, Jaipur -303329

FORMAT FOR QUOTATION

To
PI, IDP-NAHEP,
Sri Karan Narendra Agriculture University,
Jobner, Jaipur - 303 329

Sub.: Quotation for supply of Grievance Box

Ref.: Your invitation no. No: SKNAU/NAHEP/Proc./2023-24/..... Dated

Dear Sir,

In response to above referred invitation, we are submitting our offer for supply of Grievance Box. The details are as under:

1. Name of the Bidder:

2. Address of the Bidder:

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Sr. No.	Goods Description	Specifications	Quantity (No.)	Quoted Unit Rate in Rs.	Total Amount	
					In Figures	In Words
TOTAL						
Tax @						

Grand Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (In Figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.




Signature of Supplier

ANNEXURE I

Specifications of Grievance Box:

- Size: Length: 36", Width: 24" and Height: 30"
- Material: Sheet Metal
- Thickness: 20 gauge
- Colour: Brown
- Lock System


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